

KODE	PROGRAM PELATIHAN PILIHAN	Hari	TANGGAL												INVESTASI (Rp)		Lokasi	
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	EARLY BIRD	NORMAL		
1	TAX , ACCOUNTING & FINANCE																	
TAF.01	Praktek Perhitungan Dengan Excel dan Pengisian e-SPT PPh 21 Terbaru	1	20		5		4		7		10		5			2.000.000	2.500.000	Jakarta
TAF.02	Transfer Pricing dan Step by Step Tatacara Dokumentasi Transfer Pricing Berdasarkan PMK 213/PMK.03/2016	2	28-29	10-11		8-9		9-10		18-19		19-20		21-22		3.750.000	4.000.000	Jakarta
TAF.03	Dasar-Dasar Akuntansi dan Perpajakan Serta Pengantar Dokumentasi Transfer Pricing yang Benar dan Efektif Sesuai Peraturan Terbaru	2			23-24		4-5		23-24		1-2		5-6			3.750.000	4.000.000	Jakarta
TAF.04	Tatacara Perhitungan dan Pengisian SPT PPh Badan serta Persiapan Menghadapi Pemeriksaan Pajak	2		12-13	17-18			10-11			2-3					2.000.000	2.500.000	Jakarta
TAF.05	Strategi Perencanaan Pajak Tahun 2020	1	30		11-12		11-12		7-8			5-6		7-8		2.000.000	2.500.000	Jakarta
TAF.06	Audit Menggunakan Excel	2				13-14				13-14			12-13			3.750.000	4.000.000	Jakarta
TAF.07	Membaca dan Memahami Laporan Keuangan Dengan Pendekatan Auditing dan Coaching	2		17-18			12-13				14-15			9-10		3.750.000	4.000.000	Jakarta
TAF.08	PSAK 71, 72, dan 73 Tahun 2020 serta Implikasi Terhadap Pajak PPh-nya	2	22-23		16-17			4-5				20-21				3.750.000	4.000.000	Jakarta
TAF.09	Financial Training (Accounting, Tax & Audit)	2		17-18		14-15			7-8				17-18			2.000.000	2.500.000	Jakarta
2	EKSPOR IMPOR																	
EI.01	Integrated Management Export Import	2		3-4		8-9		17-18			3-4			10-11		3.750.000	4.000.000	Jakarta
EI.02	Ekspor Impor L/C, UCP 600, ISBP dan Exim Trade Finance	2	13-14		18-19			6-7								3.750.000	4.000.000	Jakarta
EI.03	Ekspor Impor Master List Customs Facility Exim Kepabeanan	2				1-2		1-2								3.750.000	4.000.000	Jakarta
EI.04	Managemen Export Import, Customs Shipping, and Incoterm 2020	2	30-31	27-28	23-24	29-30		25-26		24-25		19-20		21-22		3.750.000	4.000.000	Jakarta
EI.05	Perpajakan Kawasan Berikat-KITE dan Pusat Logistik Berikat	2		11-12					1-2		2-3		4-5			3.750.000	4.000.000	Jakarta
EI.06	Ekspor Impor dan Letter of Credit	2			19-20			23-24		5-6						3.750.000	4.000.000	Jakarta
3	HR & GA																	
HRG.01	Teknik Mengelola Administrasi Perkantoran di era digital	1	23	27	30	16		18	24		24		26	17		2.000.000	2.500.000	Jakarta
HRG.02	Comprehensive Job Analysis Analisis Beban Kerja	1	27		12			23		19		22		17		2.000.000	2.500.000	Jakarta
HRG.03	Training for The Trainer	2		18-19		22-23					9-10					3.750.000	4.000.000	Jakarta
HRG.04	Training Needs Analysis (TNA)	1			18		5			21		21-22				2.000.000	2.500.000	Jakarta
HRG.05	Electronic Filing Management System ISO 15489	2	30-31			27-28		17-18			23-24		24-25			3.750.000	4.000.000	Jakarta
HRG.06	Perjanjian Kerja Waktu Tertentu (Pkw) Dan Outsourcing	2		26-27					23-24			22-23		17-18		3.750.000	4.000.000	Jakarta

HRG.07	Handling Difficult People and Complaints	2	13-14		26-27			22-23		24-25			23-24		3.750.000	4.000.000	Jakarta	
HRG.08	Corporate Event Management	2				22-23			22-23		21-22		21-22		3.750.000	4.000.000	Jakarta	
HRG.09	Remuneration Management : Merancang Struktur dan Skala Upah tahun 2019 seusuai Permen 1/2017	2					6-7			25-26		26-27			3.750.000	4.000.000	Jakarta	
HRG.10	Manajemen Rekrutmen yang Efektif	2				15-16			18-19			28-29		24-25		3.750.000	4.000.000	Jakarta
HRG.11	Strategi Manajemen Pengadaan Barang dan Jasa	2			4-5				21-22			19-20		11-12		3.750.000	4.000.000	Jakarta
HRG.12	Konsep dan Aplikasi Balanced Scorecard (BSC)	2		11-12				9-10		13-14			24-25		4.000.000	4.500.000	Jakarta	
HRG.13	Job Analysis and Job Evaluation	1	31				7				22		21		2.000.000	2.500.000	Jakarta	
HRG.14	Pajak Untuk Bagian HRD	1				22				26		22			2.000.000	2.500.000	Jakarta	
HRG.15	Teknik Menyusun SOP Menggunakan KPI	2			18-19				21-22				24-25		4.000.000	4.500.000	Jakarta	
HRG.16	Strategic Purchasing dan Procurement Management	2		11-12				3-4			29-30		21-22		3.750.000	4.000.000	Jakarta	
HRG.17	Total Productivity Management	1	22				7			3-4			23		2.000.000	2.500.000	Jakarta	
HRG.18	HR for Non HR	2				1-2			8-9			13-14			3.750.000	4.000.000	Bandung	
HRG.19	Lean Six Sigma	2			3-4			10-11			16-17				3.750.000	4.000.000	Bandung	
HRG.20	General Affair – Facility Management	2		5-6						24-25		7-8			3.750.000	4.000.000	Bandung	
HRG.21	Total Quality Management ISO 14001	2				29-30			22-23				23-24		3.750.000	4.000.000	Bandung	
HRG.22	Effective QMS Documentation Development Include Paperless Documentation System	1			6			29		13			10-11		2.000.000	2.500.000	Bandung	
HRG.23	Corporate Culture Building	2		19-20			4-5				9-10		26-27		3.750.000	4.000.000	Bandung	
HRG.24	Performance Management with Balance Score Card	2				28-29				4-5		5-6			3.750.000	4.000.000	Bandung	
HRG.25	Social Accountability International SA800	2			30-31				8-9				18-19		3.750.000	4.000.000	Bandung	
HRG.26	Change Management	2		26-27				29-30			28-29		9-10		3.750.000	4.000.000	Bandung	
HRG.27	Coaching and Counseling Skills	2	29-30										3-4		3.750.000	4.000.000	Bandung	
HRG.28	HRM for Beginner	2		20-21		27-28			22-23			6-7			3.750.000	4.000.000	Bandung	
HRG.29	Business Writing Skills	2			30-31						2-3				3.750.000	4.000.000	Jakarta	
HRG.30	Integrated Recruitment System	2				27-28				4-5			7-8		4.000.000	4.500.000	Jakarta	
HRG.31	Training Evaluation With R.O.T.I	2			9-10				1-12				4-5		4.000.000	4.500.000	Jakarta	
HRG.32	Workload Analysis Design	2		5-6				1-2				5-6			4.000.000	4.500.000	Jakarta	
4	SALES & MARKETING		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
SM.01	Effective Customer Service	2		19-20					27-28					22-23	3.750.000	4.000.000	Jakarta	
SM.02	Selling and Negotiation Skill	2	8-9		23-24			23-24		24-25			26-27		3.750.000	4.000.000	Jakarta	

SM.03	Telemarketing Skills - Teknik Closing via Telepon yang Efektif	1		26		21					28			2.000.000	2.500.000	Jakarta
SM.04	Sales yang Produktif dan Handal	2			30-31		4-5				21-22			3.750.000	4.000.000	Jakarta
SM.05	Essentials of Marketing Management	2				28-29		10-11		24-25			15-16	3.750.000	4.000.000	Jakarta
SM.06	Mengembangkan Rencana Pemasaran yang Efektif	2			18-19				15-16			19-20		3.750.000	4.000.000	Jakarta
SM.07	Smart Negotiation	2		17-18				29-30		18-19			21-22	3.750.000	4.000.000	Bandung
SM.08	Handling Customer Complain	2	28-29				5-6		28-29		23-24		25-26	3.750.000	4.000.000	Bandung
SM.09	Marketing Intelligence For Your Company Growth	2				27-28				27-28		20-21		4.000.000	4.500.000	Jakarta
SM.10	Powerfull Selling & Transaction (Setiap salesman perlu power)	2			30-31			17-18			29-30		24-25	4.000.000	4.500.000	Jakarta
SM.11	Marketing Training & Motivation			26-27			11-12			26-27		21-22	22-23	2.000.000	2.500.000	Jakarta
5	MANAGERIAL		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
MNG.01	Analytical Thinking & Problem Solving	2	22-23						21-22					3.750.000	4.000.000	Jakarta
MNG.02	Customer Relationship Management	2		19-20		14-15				12-13			17-18	3.750.000	4.000.000	Jakarta
MNG.03	Job Grading	2			30-31						22-23			3.750.000	4.000.000	Jakarta
MNG.04	Analisa Laporan Keuangan	2				29-30			14-15			20-21		3.750.000	4.000.000	Jakarta
MNG.05	Pengelolaan Dokumen Untuk Mengurangi COPQ Bisnis	2					4-5			11-12			23-24	3.750.000	4.000.000	Jakarta
MNG.06	Great Company Transformation	2			17-18			29-30			9-10		22-23	3.750.000	4.000.000	Jakarta
MNG.07	Analytical Thinking & Problem Solving	2						29-30				23-24		3.750.000	4.000.000	Jakarta
MNG.08	Logistic and Supply Chain Management	2				20-21				27-28		21-22		3.750.000	4.000.000	Jakarta
MNG.09	Smart Leadership	2			19-20						29-30			3.750.000	4.000.000	Bandung
MNG.10	Performance Management	2		18-19		16-17				24-25		22-23		3.750.000	4.000.000	Bandung
MNG.11	Teamwork Performance	2	16-17						27-28				26-27	3.750.000	4.000.000	Bandung
MNG.12	Step by Step Improvement	2			19-20			22-23					16-17	3.750.000	4.000.000	Bandung
MNG.13	Creative Problem Solving	2					12-13		20-21				24-25	3.750.000	4.000.000	Bandung
MNG.14	Sistem Manajemen Gemba Kaizen	2				21-22				10-11		27-28		3.750.000	4.000.000	Bandung
MNG.15	Supply Chain Management	2			23-24						24-25			3.750.000	4.000.000	Bandung
MNG.16	Supervisory Management	2		19-20			4-5			25-26		19-20		3.750.000	4.000.000	Bandung
MNG.17	Problem Solving with Root Cause Analysis (RCA)	2	21-22						28-29				19-20	3.750.000	4.000.000	Bandung
MNG.18	5S and Implementation	2			17-18			25-26			15-16		21-22	3.750.000	4.000.000	Bandung

MNG.19	Building an Effective Leader	2					6-7						17-18		3.750.000	4.000.000	Jakarta
MNG.20	Management Competencies For New Managers	2				27-28			14-15			15-16			4.000.000	4.500.000	Jakarta
MNG.21	Creating Job Description With Vision	2			26-27							16-17			4.000.000	4.500.000	Jakarta
MNG.22	Cara Mudah Menyusun Job Analysis	2		17-18					16-17		25-26				4.000.000	4.500.000	Jakarta
MNG.23	KPI With Balanced Score Card	2	28-29						20-21				12-13		4.000.000	4.500.000	Jakarta
MNG.24	Manager's Handbook For New Manager	2	27-28			13-14			18-19						4.000.000	4.500.000	Jakarta
MNG.25	Being Smart Negotiator (Dealing with Your Client)	2		18-19					10-11			15-16			4.000.000	4.500.000	Jakarta
MNG.26	Practical SOP for SOP Maker	2			18-19				13-14			12-13			4.000.000	4.500.000	Jakarta
MNG.27	Cara Mudah Memecahkan Masalah	2				23-24				12-13			16-17		4.000.000	4.500.000	Jakarta
MNG.28	Staff Management Skills	2					11-12				14-15			14-15	4.000.000	4.500.000	Jakarta
MNG.29	Practising Supervisory Skill	2						23-24				12-13			4.000.000	4.500.000	Jakarta
MNG.30	Project Training Management				11-12				23-24				10-11		2.000.000	2.500.000	Jakarta
5	GCG		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
GCG.01	Good Corporate Governance (GCG) Secara Umum	2	30-31		23-24				27-28				23-24		4.000.000	4.500.000	Jakarta
GCG.02	Membuat Annual Report Berbasis Annual Report Award	2		27-28		20-21		29-30		27-28		21-22		21-22	4.000.000	4.500.000	Jakarta
GCG.03	Step by Step Menjadi Assessor GCG	2			30-31		4-5				29-30		25-26		4.000.000	4.500.000	Jakarta
GCG.04	Membangun Corporate Secretary dan Tim Berbasis GCG	2				29-30			22-23			26-27			4.000.000	4.500.000	Jakarta
5	COMMUNICATION, PRESENTATION, & PUBLIC SPEAKING		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
CPP.01	Effective Communication Skills for Workplace Success	2	30-31			15-16			27-28		16-17			16-17	3.750.000	4.000.000	Jakarta
CPP.02	How to Build Confidence in Public Speaking	2		27-28				23-24		26-27			18-19		3.750.000	4.000.000	Jakarta
CPP.03	Effective Communication Skills	2			30-31		5-6				28-29			14-15	3.750.000	4.000.000	Jakarta
CPP.04	Visual Storytelling For Presentations	2				29-30			22-23			27-28			3.750.000	4.000.000	Jakarta
CPP.05	Presentation Skills For Business Professionals	2			23-24		4-5						25-26		3.750.000	4.000.000	Jakarta
CPP.06	Effective Communication	2		26-27				29-30			21-22			22-23	3.750.000	4.000.000	Bandung
CPP.07	Infographic Slide with Pptx 2016	2	27-28			27-28			29-30				26-27		3.750.000	4.000.000	Jakarta
CPP.08	High Impact Presentation Skills	2		20-21						27-28		27-28			3.750.000	4.000.000	Bandung
CPP.09	Visual Communications for Presentations	2			23-24			17-18			29-30				3.750.000	4.000.000	Jakarta
7	IT SERIES		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
IT.01	Penerapan IT Project Management menggunakan best practice PRINCE2	3	7-9		16-18							21-23			8.000.000	8.500.000	Jakarta

IT.02	CGEIT-Sertifikasi Profesi IT Governance yang diakui worldwide: Penting dan Manfaatnya Dalam Dunia Kerja dan industri finansial.	5		24-28		20-25			10-14			16-20		11.500.000	12.000.000	Jakarta	
IT.03	Pentingnya Memahami dan mengelola manajemen proyek software sesuai framework best practice dan aturan POJK Nomor 38/POJK.03/2016	1			31			27			14		16	3.250.000	3.500.000	Jakarta	
IT.04	Urgensi dan Manfaat Implementasi IT Governance Framework COBIT di institusi Keuangan	3				28-30		15-17			14-16			8.000.000	8.500.000	Jakarta	
IT.05	Introduction Enterprise IT Architecture with best practice TOGAF-The Open Group Architecture Framework	2	29-30				4-5			24-25				6.000.000	6.500.000	Jakarta	
IT.06	Manfaat Cloud computing untuk Bank BPD dan BPR	1		27				29					14	3.250.000	3.500.000	Jakarta	
IT.07	Audit TI Framework Berbasis COBIT 5 : Pengembangan & Operasi Sistem serta Arsitektur Teknis TI.	3			10-13				28-30				23-25	8.000.000	8.500.000	Jakarta	
IT.08	Penerapan IT Service Management menggunakan best practice ITIL	3				13-15				25-27				8.000.000	8.500.000	Jakarta	
IT.09	Pentingnya Implementasi IT Governance framework dalam menghadapi era disrupsi/digital/revolusi industri 4.0	3			30-31			22-24			28-30			8.000.000	8.500.000	Jakarta	
IT.10	Mewaspadaai Risiko Digitalisasi di Indusri Keuangan (Bank Umum, BPD dan BPR) dalam menghadapi era disrupsi fintech	1		20				25				30		22	3.250.000	3.500.000	Jakarta

Catatan: 1. Topik training di atas dapat juga dilaksanakan dalam bentuk in-house training
2. Publik training dapat dilaksanakan apabila telah memenuhi kuota yang ditetapkan

3. Harga yang tercantum dalam jadwal tahunan sudah termasuk PPh 23 sebesar 2%
4. Tanggal pelaksanaan sewaktu-waktu dapat berubah disesuaikan dengan jadwal instruktur